

## Application for issuance of a regulated company seal certificate, term 3 years

Only digitally completed applications can be processed - please DO NOT fill out this form by hand!

### Variants / Intended use (Please select the desired variant)

#### QuoVadis Regulated Company Seal Certificate according to ZertES (Federal Law on Electronic Signature)

Signing of PDF documents (e.g. electronic invoicing) with automatic recognition in Adobe (AATL)

Price according to current [price list](#)

**Data carrier** (secure signature and signature creation device)

USB-Token

HSM\* (Existing customer HSM)

**Signing application**

QuoVadis sealsign

QuoVadis sealsign cloud

Other

\* The HSM used for certificate issuance must be FIPS 140-2 Level 3 compliant and FIPS mode must be enabled. QuoVadis is also obliged to monitor and document the key generation ceremony on the HSM via remote maintenance.

### Certificate details

**Organisation** (Company/name according to company index)

**UID-Number** ([www.uid.admin.ch](http://www.uid.admin.ch))

**Organizational unit** (Optional)

**Company location** (Zip code, city, country - according to commercial register/UID)

### Administrative Details

**Billing address** (company name, street + no., postal code, city, country)

**Delivery address** (if different from billing address)

**Email address applicant**

**Phone number applicant**

**Email address company representative 1**

**Email address company representative 2**

### Applicant (Required documents to be submitted are listed on the following page)

With his signature, the applicant confirms the correctness of the data entered and agrees to the Framework contract (MSA) including the documents and annexes listed under Item "6 - Contractual Basis" and agrees to the documents and annexes listed below.

**Signature of applicant**

**Function/Department**

**First and last name in block letters**

**Place, Date**

### Company Representative (Authorised signatory, if with organization entry, required documents to be submitted are listed on the following page)

**Place, Date**

**Place, Date**

**Signature of company representative 1**

**Signature of company representative 2** (multiple signature)

**First and last name in block letters**

**First and last name in block letters**

### QuoVadis Trustlink Schweiz AG (for internal purposes)

**Place, Date**

**Signature of employee registration authority**

## 1 – Required documents for the applications

### For certificates with organization entry

- Identity check of the applicant (according to 2 - Identity Check)
- Confirmation of the certificate application by a company representative (persons authorized to sign, according to the entry in the Commercial Register)
- Certified excerpt from the commercial register or excerpt from the UID register

## 2 – Identity check

### Step 1: Receive e-mail invitation online identification.

Within approximately 5 working days after we receive this application form, you will receive an e-mail invitation to perform a necessary online identification. The e-mail has the sender "no-reply@digicert.com" and the subject "Verify your Identify with Autolident". If you have not received the e-mail within 10 working days (please check your spam folder) or the invitation is no longer valid, please inform us ([qv.register.ch@digicert.com](mailto:qv.register.ch@digicert.com)).

### Step 2: Online identification using a smartphone app

Have your valid passport or ID card ready and follow the instructions in the email. Online identification takes about 3 minutes and can be gone through at any time, 24h, 7 days.

### Step 3: Certificate issuance

After the successfully completed online identification, the issuance process takes place based on the selected product. You will be informed by e-mail about the provision (and commissioning) of the product.

A detailed description and further information can be found under [User identification ZertES](#).

The identity verification requires a passport or identity card authorizing entry into Switzerland. No driver's licenses or residence permits can be accepted. A list of approved documents can be found [HERE](#).

## 3 – Send documents to QuoVadis

Please send the signed application form together with the original documents according to section 1 to:

QuoVadis Trustlink Schweiz AG  
Poststrasse 17  
Postfach  
9001 St. Gallen

## 4 – Contact

<b>Main number:</b>	+41 71 228 98 00
<b>Sales:</b>	<a href="mailto:qv.sales.ch@digicert.com">qv.sales.ch@digicert.com</a>
<b>Technical support:</b>	<a href="mailto:qv.support@digicert.com">qv.support@digicert.com</a>
<b>Certificates, registrations:</b>	<a href="mailto:qv.register.ch@digicert.com">qv.register.ch@digicert.com</a>

## 5 – Revocation

Revoking certificates and reporting certificate problems are important security components of online trust. By submitting the application form, the applicant agrees to the revocation reason for his certificate being published. Further information on certificate revocation is available at <https://www.quovadisglobal.com/ch-en/certificate-revocation/>.

## 6 – Contractual Basis

By submitting this application form, the applicant accepts the associated contractual terms and conditions (Master Services Agreement (MSA)) as amended in the respective valid version (<https://www.quovadisglobal.com/resources/master-services-agreement-en.pdf>).

The MSA and referenced, applicable documents (see below) can be reviewed at <https://www.quovadisglobal.com/repository/> and <https://www.quovadisglobal.com/privacy-policy/>.

- CP/CPS for Root CA and Root CA3 v4.35
- Certificate Terms of Use
- Privacy Notice