

## Application for Issuance of a GeBüV Certificate

### Term 3 years, issued as Soft-Token

By accepting this application form, the applicant agrees to the terms and conditions of the Master Services Agreement, available at [https://www.quovadisglobal.com/master\\_services\\_agreement](https://www.quovadisglobal.com/master_services_agreement), of which this application form is part. German and French translations of the Master Services Agreement are also available at the repository located at <https://www.quovadisglobal.com/repository/>, or upon request.

Only electronically completed applications can be processed. Explanations on how to fill in this application can be found on the following page.

#### Variants / Intended Use

(Please select the desired variant)

##### QuoVadis GeBüV Certificate

Archiving and integrity protection without automatic detection in Adobe (AATL)

Price according to current [price list](#)

##### Signing Application

QuoVadis sealsign

QuoVadis sealsign cloud

Other

#### Certificate Details

**Organization** (Company/name according to company index)

**Commercial register/UID number**

**Organizational unit** (Optional)

**Company location** (postal code, place, country - according to commercial register/UID)

#### Administrative Details

**Billing address** (company name, street + no., postal code, city, country)

**Delivery address** (if different from billing address)

**Correspondence Email address**

**Phone number**

#### Applicant

(Required documents to be submitted are listed on the following page)

With his signature the applicant confirms the correctness of the entered data.

**Signature of applicant**

**Function/Department**

**First and last name in block letters**

**Place, Date**

#### Company Representative

(Authorised signatory, required documents to be submitted are listed on the following page)

**Place, Date**

**Place, Date**

**Signature of company representative 1**

**Signature of company representative 2** (multiple signature)

**First and last name in block letters**

**First and last name in block letters**

**QuoVadis Trustlink Schweiz AG** (for internal purposes)

Place, Date

Signature of employee registration authority

**1 – Required Official Identification Documents**

The following additional documents must be submitted with the signed application:

**For certificates with organization entry or when using the organization's Email address**

- Copy of the applicant's identity document (colour copy) (according to 2 - Identification)
- Copy of the company representative's identity document (colour copy) (according to 2 - Identification)
- Confirmation of the certificate application by a company representative (persons authorized to sign, according to paragraph Company Representative)
- Current excerpt from the commercial register or similar official document that officially confirms the existence of the organisation

**2 – Identification****The identification of natural persons requires the following documents:**

- Valid official identification document (passport or identity card) of the applicant

A clearly legible colour copy of the official identity document is required. The **identity card** must be copied on **both sides**.

**3 – Send documents to QuoVadis**

**Please send the originals of all required documents (signed application form and documents according to section 1) to:**

QuoVadis Trustlink Schweiz AG  
Poststrasse 17  
Postfach  
9001 St. Gallen

**4 – Support and Revocation Service****Revocation**

Web [www.quovadisglobal.ch](http://www.quovadisglobal.ch) (at "Register/Manage"/Certificate Revocation)

**Support**

Phone +41 71 228 98 98

Email [support.ch@quovadisglobal.com](mailto:support.ch@quovadisglobal.com)