

Use of the QuoVadis Signing Service in combination with Adobe Sign

The QuoVadis Signing Service and the Swiss qualified certificate it contains can also be used in combination with Adobe Sign. In the following we will show you how.

1. In advance within Adobe Sign, you must select **Download and Sign with Acrobat** in the Account Settings of Digital Signatures. This setting is only necessary once.



2. To start a new workflow and sign documents with the QuoVadis Signing Service within Adobe Sign, please select "**Send**" in Adobe Sign.

Adobe Sign					
Home	Send	Manage	Reports	Account	API

3. Enter the E-mail address of one or more recipients from whom the document need to be signed. Optionally, a message can also be sent along with the document. Via **Drag & Drop Files Here** attach the document to be signed. Always check **Preview & Add Signature Fields**. Then click **Next**.

Complete	e in Order Complete in Any Order		Add Me Add Recipient	Group
1	Ćr∨ Myself		🖂 🖌 Email	×
2	♂ ∨ yves.odermatt@digicert.com		🖂 🗸 Email	\times
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TestDokSignatur Please review and complete this document.			Options	0
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iles		Add Files	Recipients' Language	
🥕 TestDokSignatur.pdf		×	English: US	Ŧ
	Drag More Files Here			
Previ	ew & Add Signature Fields			

4. Now at Signature Fields drag and drop the **Digital Signature** field into the document, place it and define who should sign where. Click **Sign, then Send** in the lower right corner to continue.

Loremipsum Loremipsum Loremipsum Loremipsum.		RECIPIENTS Yves Odermatt (yve (Signer)	≥5.0 ∨	
			Signature Fields	^
			Signature	
	Digital Signature		Digital Signature	
			Initials	
Digital Signature 2 🥒	Digital Signature		Signature Block	
Assigned To Yves Odermatt (yves.odermatt@ >			Stamp	
Field Type Digital Signature V			Signer Info Fields	~
Delete Field Cancel OK			Data Fields	~
			More Fields	~
			Transaction Fields	~ •
			Save to document	library
		v	Sign, then Ser	nd

5. Your document to be signed will then appear and an arrow "Start" will point out where you should place your signature. Click on **Click to digitally sign** and select the **Download and Sign With Acrobat option**.

Choose how to apply the digital signature $\qquad imes$				
۲	×	Cloud Signature Sign online with a Digital ID hosted by a Trust Service Provider.		
۲		Download and Sign With Acrobat Sign locally with Acrobat using a smart card, USB token or file-based Digital ID.		
		Cancel	Next	
ц 		· · · · ·		
Adobe Sign Test Document				
		* X Click to digitally sign		

Then Next and OK. Now Continue to sign und Download Document.

6. The document opens again. The first time, you must select **Open with System Viewer**.



7. In the document, click in the field at Zum Unterschreiben/Click here and select Digital Signature.

Test Dokument Signatur

Vertrag XX-XX.XX

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Adobe Sign Test Document Not for commercial use

Zum Unterschreiben

8. You will now see your Swiss Qualified Certificate, which is available as part of your QuoVadis Signing Service.

Mit einer digitalen ID signieren	×
Wählen Sie die digitale ID, die Sie zum Signieren verwenden möchten: Aktualisieren)

Click on Sign. The required authentication information is the same as you use in your QuoVadis Signing Service (OTP Pin, generate passcode with the MobilePASS app and finally enter your signing password). Now the document is signed. If other parties are involved in the signing process, they will be notified by E-Mail and asked to sign the document as well.

Test Dokument Signatur

Yves Odermatt	Digital unterschrieben von Yves Odermatt (Qualified Signature)
(Qualified Signature)	Datum: 2020.06.24 16:07:41 +02'00'

Vertrag XX-XX.XX

QuoVadis Trustlink Schweiz AG

Poststrasse 17, Postfach, 9001 St. Gallen, Schweiz +41 71 228 98 00, sales.ch@quovadisglobal.com www.digitalonboarding.ch

digicert^{*} + QuoVadis

